\*If the reason for your visit is due to a worker's compensation injury or an automobile accident, please inform the front desk immediately.



# PERSONAL INFORMATION

|   | 1 LIGOT   | IL II II ORIVIIII OI   |  |
|---|---|--|--|
| Date  |   |  |  |
|   |   | Date of Birth  | 1  |
| (Last) Address  | (First)   | (M.I.) City/State  |  |
| Cell #  | Work #  | Email  |  |
| Sex: M F Other  | Marital Sta   | tus: S M D W   |  |
| Occupation  | Er  | mployer  |  |
| MD'S Name   |   | Clinic/Location  |  |
| Parent's Name (if Minor)  |   | Spouse's Name  |  |
| Subscriber  |   | Subscriber's Date of Birth   |  |
| Insurance Carrier   |   | Subscriber's Employer  |  |
| Group /Policy #   |   | ID#  | -  |
| Past Chiropractic Care  | Yes   No When   | Chiroprator's Name   |  |
| How did you hear about I  | Exuberance Chiropractic &   | & Wellness Center?   |  |
| myself. Furthermore, I umaking collection from Office will be credited to             | nderstand that the Doctor's the insurance company as my account on receipt. He to me. If I suspend or to            | urance policies are an arrangement be<br>s office will prepare any necessary re<br>nd that any amount authorized to be<br>However, I clearly understand and agree<br>erminate my care and treatment, any | eports and forms to assist me in<br>e paid directly to the Doctor's<br>ree that all services rendered to |
| Health Care, and I give a<br>the Doctor for x-rays is for<br>file where they may be s | outhority for these procedured the examination of only seen at any time while a part of the Doctor will not be held | my condition as deemed appropriate ares to be performed. It is understood, and the x-ray films will remain the poatient of this office. I also agree that responsible for any pre-existing med           | and agreed the amount paid to<br>property of this office, being on<br>at I am responsible for all bills  |
| Patient's/Guardian's Sign   | nature  |  | Date   |

# Patient Health Questionnaire - PHQ ACN Group, Inc. - Form PHQ-202

ACN Group, Inc. Use Only rev 7/18/05

| Patient Name   |  |                                    |              |                        | _ Date   | 9       |               |                          |                   |            |                   |
|--|--|------------------------------------|--------------|------------------------|--|---------|---------------|--------------------------|-------------------|------------|-------------------|
| 1. Describe your   | symptoms                                       |                                    |              |                        |  |         |               |                          |                   |            |                   |
| a. When did you  | r symptoms start?                              |                                    |              |                        |  |         |               |                          |                   |            |                   |
| b. How did your  | symptoms begin?                                |                                    |              |                        |  |         |               |                          |                   |            |                   |
| <ul><li> Frequently (51</li><li> Occasionally (</li></ul>  | 6-100% of the day)                             |                                    | Indica<br>(  | ate when               | re you ha  | eve pai | in or ot      | her syl                  | mptoms            | }          |                   |
| 2 Dull ache  | the nature of you<br>Shooting Burning Tingling | r symptoms?                        |              |                        |  |         | MAN CO        |                          |                   | A MINISTER |                   |
| <ul><li>4. How are your sy</li><li>① Getting Better</li><li>② Not Changing</li><li>③ Getting Worse</li></ul> |  | g?                                 | (            |                        | The same of the sa | X       |               | (                        |                   |            | 3)                |
| 5. During the past a. Indicate the a   | <b>4 weeks:</b><br>average intensity o         | f your symptoms                    |              | None                   | D 2  | 3       | 4 6           | ) 6                      | <b>7</b>          | 8          | Unbearable        |
|  | as pain interfered t<br>① Not at all           | with your normal<br>② A little bit | work (i      | _                      | both work<br>erately   | outside | e the hoi     |                          | housewo           | -          | xtremely          |
| 6. During the past   | 4 weeks how mu                                 | ch of the time h                   | as you       | ır condi               | tion inter   | rfered  | with yo       | our soc                  | ial activ         | /ities     | ?                 |
|  | ① All of the time                              | 2 Most of the                      | time         | 3 Som                  | ne of the ti   | ime     | A lit         | tle of th                | ne time           | ⑤ N        | lone of the time  |
| 7. In general would  | d you say your ov                              | erall health righ                  | t now        | is                     |  |         |               |                          |                   |            |                   |
| •  | ① Excellent                                    | ② Very Good                        |              | 3 Goo                  | d  |         | Fair          |                          |                   | ⑤ P        | oor               |
| 8. Who have you s  | een for your sym                               | ptoms?                             |              | o One<br>niroprac      | tor  |         |               | dical Do                 | octor<br>herapist | ⑤ C        | Other             |
| a. What treatm   | ent did you receive                            | e and when?                        |              |                        |  |         |               |                          |                   |            |                   |
| b. What tests h<br>and when were   | ave you had for yo<br>they performed?          | ur symptoms                        | ① Xr<br>② MI | •                      | e:   |         | ③ CT<br>④ Oth |                          |                   |            |                   |
| 9. Have you had s  | imilar symptoms                                | in the past?                       | ① Ye         | s                      |  |         | ② No          |                          |                   |            |                   |
| a. If you have r<br>the same or sin  | eceived treatment<br>milar symptoms, wl        | in the past for<br>no did you see? |              | nis Office<br>niroprac |  |         |               | dical Do                 | octor<br>herapist |            | Other             |
| 10. What is your o   | ccupation?                                     |                                    | 2 W          |                        | nal/Execut<br>lar/Secret<br>son  |         |               | oorer<br>memak<br>Studer |                   | -          | Retired<br>Other  |
|  | nt retired, a homem<br>s your current wor      |                                    |              | ıll-time<br>art-time   |  |         |               | f-employ                 |                   |            | off work<br>Other |
| Patient Signature  |  |                                    |              |                        |  |         | Date          |                          |                   |            |                   |

# Patient Health Questionnaire - page 2

ACN Group, Inc PHQ-102

ACN Group, Inc. Use Only rev 3/27/2003

| Patier  | nt Name  |           |                                      | Date            |         |                             |                        |
|---------|--|-----------|--------------------------------------|-----------------|---------|-----------------------------|------------------------|
| What    | type of regular exercise do you  | perform?  | ① None                               | ② Light         |         | 3 Moderate                  | Strenuous              |
| What    | is your height and weight?   |           | Height                               |                 |         | Weight                      | lbs.                   |
|         | ach of the conditions listed belo<br>I presently have a condition list |           |                                      |                 |         | had the cond                | lition in the past.    |
| Past    | Present  | Past      | Present                              |                 | Past    | Present                     |                        |
| $\circ$ | <ul> <li>Headaches</li> </ul>  | $\circ$   | O High Blood Pres                    | ssure           | $\circ$ | <ul><li>Diabetes</li></ul>  | 3                      |
| 0       | O Neck Pain  | $\circ$   | <ul> <li>Heart Attack</li> </ul>     |                 | $\circ$ | <ul><li>Excessive</li></ul> | e Thirst               |
| 0       | O Upper Back Pain  | 0         | <ul> <li>Chest Pains</li> </ul>      |                 | $\circ$ | <ul><li>Frequen</li></ul>   | t Urination            |
| 0       | <ul><li>Mid Back Pain</li><li>Low Back Pain</li></ul>                  | 0         | O Stroke                             |                 | 0       | ○ Smoking                   | /Use Tobacco Products  |
| 0       | O LOW BACK FAIII   | 0         | <ul><li>Angina</li></ul>             |                 | 0       |                             | ohol Dependence        |
| $\circ$ | O Shoulder Pain  | $\circ$   | <ul><li>Kidney Stones</li></ul>      |                 |         | = 2.ag//                    | энэ 2 оронионоо        |
| $\circ$ | <ul> <li>Elbow/Upper Arm Pain</li> </ul>                               | 0         | O Kidney Disorder                    |                 | 0       | <ul><li>Allergies</li></ul> |                        |
| 0       | O Wrist Pain   | 0         | O Bladder Infectio                   |                 | 0       | ODepress                    |                        |
| 0       | O Hand Pain  | 0         | O Painful Urination                  |                 | 0       | O Systemi                   |                        |
| $\circ$ | O Hip/Upper Leg Pain   | 0         | O Loss of Bladder                    |                 | 0       | ○ Epilepsy                  | tis/Eczema/Rash        |
| 0       | ○ Knee/Lower Leg Pain  | 0         | O Prostate Proble                    | ms              | 0       |                             |                        |
| $\circ$ | ○ Ankle/Foot Pain  | $\circ$   | <ul> <li>Abnormal Weig</li> </ul>    | ht Gain/Loss    |         | O HIV/AID                   | 5                      |
|         | O Jour Pain  | $\circ$   | <ul> <li>Loss of Appetite</li> </ul> | 9               | Fer     | nales Only                  |                        |
| 0       | ○ Jaw Pain   | $\circ$   | <ul> <li>Abdominal Pain</li> </ul>   | l               | $\circ$ | O Birth Co                  | ntrol Pills            |
| $\circ$ | <ul> <li>Joint Swelling/Stiffness</li> </ul>                           | $\circ$   | ○ Ulcer                              |                 | $\circ$ | ○ Hormona                   | al Replacement         |
| $\circ$ | O Arthritis  | $\circ$   | ○ Hepatitis                          |                 | $\circ$ | ○ Pregnan                   | •                      |
| $\circ$ | <ul> <li>Rheumatoid Arthritis</li> </ul>                               | $\circ$   | O Liver/Gall Blade                   | der Disorder    | $\circ$ | 0                           |                        |
| 0       | ○ General Fatigue  | 0         | ○ Cancer                             |                 | Oth     | er Health Pro               | blems/Issues           |
| 0       | Muscular Incoordination  | 0         | ○ Tumor                              |                 | 0       | O                           | <i>5101110/1004</i> 00 |
| $\circ$ | Visual Disturbances  | 0         | ○ Asthma                             |                 | 0       | 0                           |                        |
| 0       | O Dizziness  | 0         | O Chronic Sinusi                     | tis             | 0       | 0                           |                        |
|         | ate if an immediate family memb  |           | •                                    | _               |         |                             |                        |
| OR      | Rheumatoid Arthritis O Heart Pr  | roblems   | ○ Diabetes                           | O Cancer        | C       | Lupus O_                    |                        |
| List a  | II prescription and over-the-cou                                       | nter med  | ications, and nutrit                 | ional/herbal su | ippler  | nents you are               | taking:                |
| List a  | ll the surgical procedures you h                                       | ave had a | and times you have                   | been hospital   | lized:  |                             |                        |
| Patier  | nt Signature   |           |                                      |                 | Date    | •                           |                        |
| Docto   | or's Additional Comments   |           |                                      |                 |         |                             |                        |
|         |  |           |                                      |                 |         |                             |                        |
| Docto   | ors Signature  |           |                                      |                 | Date    | •                           |                        |



ACN Group, Inc. Use Only rev 3/27/2003

| Patient Name | <br>Date |
|--------------|----------|
|              |          |

This questionnaire will give your provider information about how your neck condition affects your everyday life. Please answer every section by marking the one statement that applies to you. If two or more statements in one section apply, please mark the one statement that most closely describes your problem.

# Pain Intensity

- ① I have no pain at the moment.
- The pain is very mild at the moment.
- 2 The pain comes and goes and is moderate.
- 3 The pain is fairly severe at the moment.
- 4 The pain is very severe at the moment.
- **⑤** The pain is the worst imaginable at the moment.

#### Sleeping

- ① I have no trouble sleeping.
- ① My sleep is slightly disturbed (less than 1 hour sleepless).
- ② My sleep is mildly disturbed (1-2 hours sleepless).
- 3 My sleep is moderately disturbed (2-3 hours sleepless).
- 4 My sleep is greatly disturbed (3-5 hours sleepless).
- (5) My sleep is completely disturbed (5-7 hours sleepless).

## Reading

- ① I can read as much as I want with no neck pain.
- ① I can read as much as I want with slight neck pain.
- ② I can read as much as I want with moderate neck pain.
- 3 I cannot read as much as I want because of moderate neck pain.
- (4) I can hardly read at all because of severe neck pain.
- (5) I cannot read at all because of neck pain.

# Concentration

- ① I can concentrate fully when I want with no difficulty.
- 1 can concentrate fully when I want with slight difficulty.
- ② I have a fair degree of difficulty concentrating when I want.
- 3 I have a lot of difficulty concentrating when I want.
- 4 I have a great deal of difficulty concentrating when I want.
- (5) I cannot concentrate at all.

# Personal Care

- I can look after myself normally without causing extra pain.
- ① I can look after myself normally but it causes extra pain.
- 2 It is painful to look after myself and I am slow and careful.
- (3) I need some help but I manage most of my personal care.
- 4 I need help every day in most aspects of self care.
- (5) I do not get dressed, I wash with difficulty and stay in bed.

## Lifting

- ① I can lift heavy weights without extra pain.
- ① I can lift heavy weights but it causes extra pain.
- ② Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned (e.g., on a table).
- 3 Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- 4 I can only lift very light weights.
- (5) I cannot lift or carry anything at all.

## **Driving**

- ① I can drive my car without any neck pain.
- ① I can drive my car as long as I want with slight neck pain.
- ② I can drive my car as long as I want with moderate neck pain.
- 3 I cannot drive my car as long as I want because of moderate neck pain.
- I can hardly drive at all because of severe neck pain.
- ⑤ I cannot drive my car at all because of neck pain.

#### Recreation

- ① I am able to engage in all my recreation activities without neck pain.
- ① I am able to engage in all my usual recreation activities with some neck pain.
- ② I am able to engage in most but not all my usual recreation activities because of neck pain.
- 3 I am only able to engage in a few of my usual recreation activities because of neck pain.
- (4) I can hardly do any recreation activities because of neck pain.
- ⑤ I cannot do any recreation activities at all.

#### Work

- ① I can do as much work as I want.
- ① I can only do my usual work but no more.
- 2 I can only do most of my usual work but no more.
- 3 I cannot do my usual work.
- I can hardly do any work at all.
- (5) I cannot do any work at all.

#### Headaches

- ① I have no headaches at all.
- ① I have slight headaches which come infrequently.
- ② I have moderate headaches which come infrequently.
- 3 I have moderate headaches which come frequently.
- 4 I have severe headaches which come frequently.
- ⑤ I have headaches almost all the time.

| Neck  |  |
|-------|--|
| Index |  |
| Score |  |

| ndex Score = [Sum of all statements selected | / (# of sections with | a statement selected x 5)] x 100 |
|--|-----------------------|----------------------------------|
|--|-----------------------|----------------------------------|



ACN Group, Inc. Use Only rev 3/27/2003

| Patient Name | Date |
|--------------|------|
|--------------|------|

This questionnaire will give your provider information about how your back condition affects your everyday life. Please answer every section by marking the one statement that applies to you. If two or more statements in one section apply, please mark the one statement that most closely describes your problem.

# Pain Intensity

- ① The pain comes and goes and is very mild.
- ① The pain is mild and does not vary much.
- 2 The pain comes and goes and is moderate.
- 3 The pain is moderate and does not vary much.
- The pain comes and goes and is very severe.
- (5) The pain is very severe and does not vary much.

#### Sleeping

- ① I get no pain in bed.
- ① I get pain in bed but it does not prevent me from sleeping well.
- 2 Because of pain my normal sleep is reduced by less than 25%.
- 3 Because of pain my normal sleep is reduced by less than 50%.
- 4 Because of pain my normal sleep is reduced by less than 75%.
- **⑤** Pain prevents me from sleeping at all.

## Sitting

- O I can sit in any chair as long as I like.
- ① I can only sit in my favorite chair as long as I like.
- ② Pain prevents me from sitting more than 1 hour.
- 3 Pain prevents me from sitting more than 1/2 hour.
- Pain prevents me from sitting more than 10 minutes.
- ⑤ I avoid sitting because it increases pain immediately.

#### Standing

- ① I can stand as long as I want without pain.
- ① I have some pain while standing but it does not increase with time.
- 2 I cannot stand for longer than 1 hour without increasing pain.
- 3 I cannot stand for longer than 1/2 hour without increasing pain.
- (4) I cannot stand for longer than 10 minutes without increasing pain.
- (5) I avoid standing because it increases pain immediately.

## Personal Care

- ① I do not have to change my way of washing or dressing in order to avoid pain.
- ① I do not normally change my way of washing or dressing even though it causes some pain.
- 2 Washing and dressing increases the pain but I manage not to change my way of doing it.
- 3 Washing and dressing increases the pain and I find it necessary to change my way of doing it.
- Because of the pain I am unable to do some washing and dressing without help.
- **⑤** Because of the pain I am unable to do any washing and dressing without help.

## Lifting

- ① I can lift heavy weights without extra pain.
- 1 can lift heavy weights but it causes extra pain.
- 2 Pain prevents me from lifting heavy weights off the floor.
- 3 Pain prevents me from lifting heavy weights off the floor, but I can manage if they are conveniently positioned (e.g., on a table).
- Pain prevents me from lifting heavy weights off the floor, but I can manage light to medium weights if they are conveniently positioned.
- ⑤ I can only lift very light weights.

# Traveling

- ① I get no pain while traveling.
- ① I get some pain while traveling but none of my usual forms of travel make it worse.
- 2 I get extra pain while traveling but it does not cause me to seek alternate forms of travel.
- 3 I get extra pain while traveling which causes me to seek alternate forms of travel.
- Pain restricts all forms of travel except that done while lying down.
- ⑤ Pain restricts all forms of travel.

# Social Life

- My social life is normal and gives me no extra pain.
- ① My social life is normal but increases the degree of pain.
- Pain has no significant affect on my social life apart from limiting my more energetic interests (e.g., dancing, etc).
- 3 Pain has restricted my social life and I do not go out very often.
- Pain has restricted my social life to my home.
- (5) I have hardly any social life because of the pain.

#### Walking

- ① I have no pain while walking.
- ① I have some pain while walking but it doesn't increase with distance.
- 2 I cannot walk more than 1 mile without increasing pain.
- 3 I cannot walk more than 1/2 mile without increasing pain.
- ④ I cannot walk more than 1/4 mile without increasing pain.
- ⑤ I cannot walk at all without increasing pain.

# Changing degree of pain

- My pain is rapidly getting better.
- ① My pain fluctuates but overall is definitely getting better.
- ② My pain seems to be getting better but improvement is slow.
- 3 My pain is neither getting better or worse.
- My pain is gradually worsening.
- My pain is rapidly worsening.

|       | , |
|-------|---|
| Back  |   |
| Index |   |
| Score |   |

| Index Score = [Sum of all statements selected / (# of sections with a statement selected x 5)] x 1 | 00 |
|--|----|



# INFORMED CONSENT TO TREATMENT

| I hereby request and consent to the performance procedures including, but not limited to, variou and if necessary diagnostic x-rays on me (or on responsible:  | s modes of therapy, rehabilitation, massage,<br>the patient named, for whom I am legally  |
|--|---|
| and/or anyone working in this office authorized  |   |
| I further understand that such services may be listed above and/or other licensed Physicians of treat me now or in the future at this office. I h doctor and/or with other office personnel the n and other procedures.  | f Chiropractic or other professionals who may ave had an opportunity to discuss with the  |
| I understand that results are not guaranteed. It practice of medicine and all health care, the prasome risks to treatment including but not limited dislocations, sprains, and burns. I do not expect explain all risks and complications. Further, I wis during the course of the procedure(s) which the time, based upon the facts then known. | ectice of Chiropractic or other services carry<br>ed to: fractures, disc injuries, strokes (CVA),<br>the physician to be able to anticipate and<br>th to rely on the physician to exercise judgment |
| I have read, or have had read to me, the above ask questions about its content. By signing be the physician. I intend this consent form to co present condition(s) and for any condition(s) fo   | elow I agree to the treatment recommended by ver the entire course of treatment for my  |
| Print Patient Name   |   |
| Patient Signature  | Date  |
| Parent or Guardian Signature   | Date  |

Exuberance Chiropractic & Wellness Center 17830 Kenwood Trail Lakeville, MN 55044 952-435-3345

This form should be maintained in the patient's health record.

#### Exuberance Chiropractic & Wellness Center 17830 Kenwood Trail Lakeville, MN 55044 (952)-435-3345

# (Consent to use PHI) Notice of Privacy Practices - Acknowledgment & Consent

#### Acknowledgment for Consent to Use and Disclosure of Protected Health Information

#### **Use and Disclosure of your Protected Health Information**

Your Protected Health Information will be used by Exuberance Chiropractic & Wellness Center or may be disclosed to others for the purposes of treatment, obtaining payment, or supporting the day-to-day health care operations of this office.

#### **Notice of Privacy Practices**

You should review the Notice of Privacy Practices for a more complete description of how your Protected Health Information may be used or disclosed. It describes your rights as they concern the limited use of health information, including your demographic information, collected from you and created or received by this office. You may review the Notice prior to signing this consent. You may request a copy of the Notice at the Front Desk.

#### Requesting a Restriction on the Use or Disclosure of Your Information

- You may request a restriction on the use or disclosure of your Protected Health Information.
- This office may or may not agree to restrict the use or disclosure of your Protected Health Information.
- If we agree to your request, the restriction will be binding with this office. Use or disclosure of protected information in violation of an agreed upon restriction will be a violation of the federal privacy standards.

#### **Revocation of Consent**

You may revoke this consent to the use and disclosure of your Protected Health Information. You must revoke this consent in writing. Any use or disclosure that has already occurred prior to the date on which your revocation of consent is received will not be affected.

By my signature below I give my permission to use and disclose my health information.

| Patient or Legally Authorized Individual Signature | Date                                   |
|--|--|
| Print Patients Full Name                           | Time                                   |
| Witness Signature                                  | —————————————————————————————————————— |

#### Non-Covered Services: Financial Disclosure Form

Provider Name: Exuberance Chiropractic & Wellness Center

Address: 17830 Kenwood Trail, Lakeville MN 55044

Phone Number: (952) 435-3345

As your Doctor of Chiropractic, I want to provide you with the best care possible. While your policy covers some chiropractic services, there may be others that I feel would help the treatment of your condition and maintenance of good health, but are not covered by your health insurance coverage. If you agree to receive these services, and they are later determined to not be eligible for reimbursement through your health plan policy, your signature on this form signifies your agreement to pay for them in full. While you may choose to not obtain these services, I want to reassure you that I will only recommend care that I believe will benefit your health.

Chiropractic services typically covered by health insurance policies include:

• Chiropractic manipulations to treat a clinical condition

Provider/Authorized Healthcare Representative Signature: \_\_\_\_\_\_

- Treatment that has the potential to significantly improve a clinical condition
- Limited treatment of symptom flare-ups or exacerbations where a permanent condition exists.

Services that we expect to not be eligible for reimbursement through your plan's chiropractic benefit, and therefore will likely be your financial responsibility should you elect to receive them, are outlined below. Your financial responsibility is limited to services received

| Non-Covered Services  | Cost per Visit         | Member<br>Initials/Date |
|---|------------------------|-------------------------|
| Exam(s) (\$40, \$59, \$80, \$109)   | \$40-\$109             |                         |
| Manipulation Spinal (\$40, \$60) / Extremity (\$20)   | \$40-\$60              |                         |
| X-ray(s)  | \$75                   |                         |
| Therapies/Modalities (Circle All Applicable Therapies)<br>Electrical Stimulation (\$20) Traction (\$20) Ultrasound (\$21)<br>Other:   | \$20-\$21              |                         |
| Durable Medical Equipment (Circle All Applicable Products) Braces(\$46) Tens Unit(\$99) Orthotics(\$199) Heel Lift(\$6) Bio Freeze(\$15) Ice Pack(\$10, \$18, \$25) Foam Roller(\$14, \$15, \$32) Flex Bands(\$8, \$10, \$15, \$20, \$24, \$26, \$28, \$34 Nub(\$2) Handle(\$6) Ball(\$18) Other: | \$9-\$199              |                         |
| Massage (\$21.05 per 15 minutes)  | \$18-\$99              |                         |
| Rehabilitation (\$20-\$35)  | \$30                   |                         |
| Total   | :                      |                         |
| I believe these services will not be eligible for reimbursement through your health plan because  | (check one):           |                         |
| $\ \square$ They are maintenance or elective care rather than treatment to improve a clinic   | al condition           |                         |
| $\square$ They are excluded from your chiropractic coverage, even when related to treatr  | nent to improve a clin | ical condition          |

I acknowledge that I am signing this statement voluntarily, and that it is not being signed after the services have already been provided. I have had ample opportunity to ask questions about my liability, and other covered treatment alternatives, and the provider/staff has answered them to my satisfaction. I understand that I have the right to refuse this care and that by signing this form, I will be fully responsible for the total billed charge(s) related to non covered services.

| Patient's Name:      | Date: |
|----------------------|-------|
| Patient's Signature: |       |



#### **Financial Policy**

**TO OUR PATIENTS:** It is our hope that you will understand our credit and collection policies are a necessary part of assuring the financial resources required to maintain this vital health care service for our patients. Please assist us in our efforts by staying current with your financial responsibilities. For this reason, we have developed the following policies:

**WITH INSURANCE:** As a courtesy to our patients we will bill your insurance company directly. For this reason, we ask that you bring your insurance card to your appointments. Please inform the front desk prior to your visit if your insurance has changed. It is suggested that you familiarize yourself with your chiropractic coverage. You are responsible for any office visit copay and payment for such is expected each day of service, we do not bill for copays. If your insurance plan has a deductible and we know the fee schedule, we will ask for such amount on a per visit basis. We will do everything possible to determine your coverage, however, nothing is final until the claims are processed by your carrier.

**DOUBLE COVERAGE:** We will bill both insurance carriers for services performed. It is your responsibility to pay for any services not covered after both insurances have processed your claim.

**MEDICARE:** We will do everything possible to determine coverage. However, if there are services performed that are necessary for your treatment but are not covered by your plan, you are responsible for such charges.

**WORKERS COMPENSATION, AUTO ACCIDENTS AND PERSONAL INJURY:** As a courtesy to you we will file all necessary reports and bill the involved insurance carrier. With these claims, you bear no financial responsibility unless: 1) your claim is denied by the insurance carrier or, 2) they deny certain coverage, for example supports.

**WITHOUT INSURANCE:** A cash discount of 10% is given and payment is due on a per visit basis.

**ITEMS AVAILABLE FOR PURCHASE:** Such as orthopedic supports, pillows or ice packs. These items are not covered by insurance and payment is due at time of purchase.

**GENERAL:** If unusual circumstances should make it impossible for you to meet our credit terms, we invite you to personally discuss the matter with us. This will avoid misunderstanding and enable you to keep your account in good standing.

| There will be a \$20 service charge:   | for returned checks a | and your account may | y be subject to p | ayment by |
|--|-----------------------|----------------------|-------------------|-----------|
| cash or credit card for future visits. |                       |                      |                   |           |

| Signature | Date |
|-----------|------|

# **Workers Compensation Questionnaire**

# Please answer all questions completely

Dear Patient: This information is considered confidential. We need this information because we care enough to want to know, and your answers will help us determine if chiropractic can help. If we do not sincerely believe your condition will respond satisfactory, we will not accept your case. In order for us to understand your condition properly, please be as neat and accurate as possible while completing this form. Thank you.

| Name                  |                                   | _ Sex        | Date of Birth         | SSN.#             |                |
|-----------------------|-----------------------------------|--------------|-----------------------|-------------------|----------------|
| Address               |                                   |              |                       | _ City            |                |
|                       | Zip                               |              |                       |                   |                |
| Phone                 | Occupation                        |              | Employer              |                   |                |
| Location              |                                   |              | Bu                    | siness Phone      |                |
| Marital Status        | Spouse's Name                     |              | Spouse's Ei           | nployee           |                |
| Who referred you      | to our office?                    |              |                       | -                 |                |
| -                     | letail how your accident happe    |              |                       |                   |                |
| Have you retained     | an attorney? □ Yes □ No           |              | Litigation?           | □ Yes □ No        | □ Maybe        |
| If so, name and add   | dress                             |              |                       |                   |                |
|                       | present injury occurred           |              |                       |                   | , 20           |
| Where did you fee     | l pain immediately after the ac   | ccident?     |                       |                   |                |
|                       | y other doctors?   Yes            |              |                       |                   |                |
| =                     | s name                            |              | =                     |                   | D.O., □ D.D.S. |
|                       |                                   |              |                       |                   |                |
| What treatment did    | d you receive?                    |              |                       |                   |                |
|                       | red this area before? □ Yes       |              |                       |                   |                |
| -                     | lid you lose time for work?       |              | =                     |                   |                |
| If you lost time from | om work with injuries prior to    | this injury, | give name of doctor   | or doctors        |                |
| Do any other disea    | ses or accidents affect your er   | nployment    | ? □ Yes □ No          | If yes, explain   |                |
| In your work do yo    | ou have to favor any part of you  | our body?    | □ Yes □ No I          | f yes, explain    |                |
| Do you have a hist    | ory of absenteeism caused fro     | m acciden    | ts on the job?        | s 🗆 No            |                |
| Have you ever had     | a Workers Compensation cla        | im before?   | □ Yes □ No            |                   |                |
| Before the injury v   | vere you capable of working o     | n an equal   | basis with others you | ır age? □ Yes □ N | No             |
| Are your work acti    | ivities restricted as a result of | this accide: | nt? □ Yes □ No        |                   |                |
| Since this injury ar  | re your symptoms   improvir       | ıg? □ gett   | ting worse?   the     | same?             |                |
| Date:                 | Patient's S                       | signature:   |                       |                   |                |



# Automobile Accident Questionnaire Please answer all questions completely

This information is considered confidential. We need this information because we care enough to want to know, and your answers will help us determine if chiropractic can help you. If we do not sincerely believe your condition will respond satisfactorily, we will not accept your case. In order for us to understand your condition properly, please be as neat and accurate as possible while completing this form. Thank you.

| Name                 |                           | Sex          | Date of Birth       | Social Sec.#<br>State<br>Indicate if child, student, housewi |                            |
|----------------------|---------------------------|--------------|---------------------|--|----------------------------|
| Address              |                           |              | City                | State  | Zip                        |
| Phone                | Occupation                |              | (]                  | Indicate if child, student, housewi                          | ife, unemployed, retired   |
| Employer             | <u>-</u>                  | Locati       | on                  | Business Phone   |                            |
| Marital Status       | Spouse's Name             |              |                     | Business PhoneSpouse's Employer                              |                            |
| Who referred you to  | o our office?             |              |                     |  |                            |
| <u> </u>             | etail how your accident h |              |                     |  |                            |
|                      |                           |              |                     |  |                            |
| Insurance Co         |                           |              | Policy No           | Claim No   |                            |
| Driver of other veh  | icle (if any)             |              |                     |  |                            |
|                      |                           |              | Insurance           |  |                            |
| Name                 |                           |              | Company             | Policy No  | •                          |
| Driver of vehicle in | which you were injured    | l (if applic | eable)<br>Insurance |  |                            |
| Name                 |                           |              |                     | Policy No  |                            |
|                      |                           |              |                     | Have you retained an attorney                                |                            |
|                      |                           |              |                     |  |                            |
|                      |                           |              |                     |  |                            |
|                      |                           |              |                     |  |                            |
| Were police notifie  | d? □ Yes □ No We          | ere you kr   | nocked unconscious? | ☐ Yes ☐ No If yes, for how I                                 | long?                      |
| You were struck fro  | om □ Behind □ From        | nt 🗆 L       | eft Side □ Right Si | ide  |                            |
|                      |                           |              |                     |  | Other protective devices   |
| What was the time    | and date of present injur | y?           |                     |  |                            |
| Where did you feel   | pain immediately after t  | he accide    | nt?                 |  |                            |
| Where were you tal   | ken after the accident?   |              |                     |  |                            |
| What treatment was   | s given?                  |              |                     |  |                            |
| Was any other doct   | or consulted after your a | ccident?     | □ Yes □ No          |  |                            |
| If so what was the o | doctor's name?            |              |                     | □ D.C., □ M.D.,  | $\Box$ D.O., $\Box$ D.D.S. |
| What was the diagr   | 10818?                    |              |                     |  |                            |
| What treatment was   | s given?                  |              |                     |  |                            |
| How often and you    | see the doctor?           |              |                     |  |                            |
|                      |                           |              |                     | NI.  |                            |
|                      | any complaints in the in  |              |                     | NO   |                            |
| II so, what were the | e complaints?             |              |                     |  |                            |
|                      | vere you capable of work  |              |                     | ers your age? □ Yes □ No                                     |                            |
| •                    | e your symptoms   Impr    |              |                     |  |                            |
| Zinee und injury ur  |                           | ·            |                     | - ~  |                            |
| Date:                | Pa                        | tient's Sig  | nature              |  |                            |